



WEST LAKE HILLS MUNICIPAL COURT
911 Westlake Drive | West Lake Hills, TX 78746 | Ph: 512-327-1862
www.westlakehills.gov/court

Instructions: You have 20 business days after receiving your citation to handle your citation. Complete this form and upload it to the website. The court will reply with your paperwork electronically. It is your responsibility to follow up with the court at 512-327-1862 to verify receipt of your request.

Eligibility Requirements: A defendant is eligible for deferred disposition if:

- 1. if the defendant is charge with: Speeding Greater Than 10% Above Limit, Speeding in a School Zone, Disregard an Official Traffic Control Device, Ran Stop Sign, Ran Red Light, Change Lane When Unsafe, Drove Improved Shoulder, Fail to Stop at Stop Sign, Stopping in an Intersection, Prohibited Crossing of Property;
2. the defendant provides proof of a valid driver's license (not restricted to Texas);
3. 17 years of age or older at the time of the offense;
4. pays the court cost and deferred fine up front

A defendant is not eligible for deferred disposition online for a moving violation if:

- 1. the defendant is/was a holder of a commercial driver's license at the time of the offense;
2. the offense occurred in a construction or maintenance work zone with workers present;
3. the defendant was involved in an accident resulting in property damage or personal injury;
4. the offense involves passing a school bus;
5. the offense involves failing to obey a school crossing guard; or
6. the offense involves speeding in excess of 25 mph or more over the posted limit or in excess of 85 mph;
7. the defendant is past their initial appearance date. In-person and by mail options may still be available

DEFENDANT'S NAME X _____ DOB & DL #: _____

EMAIL: _____ PHONE: _____

DEFENDANT'S ADDRESS: _____ CITY _____ STATE ____ ZIP CODE _____

When submitting this document, you must include a copy of your valid driver's license.

Prior to entering your plea of guilty or nolo contendere, you have the option to view all documents and evidence in your case, excluding those documents ordered withheld by a court of proper jurisdiction. By submitting this deferred request, you waive your option to review the documents and evidence in your case.

Defendant Signature: _____ Date: _____

West Lake Hills Municipal Court
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Email: court@westlakehills.gov

Website: www.westlakehills.gov/court