



WEST LAKE HILLS MUNICIPAL COURT
911 Westlake Drive | West Lake Hills, TX 78746 | Ph: 512-327-1862
www.westlakehills.gov

Instructions: You have 20 business days after receiving your citation to handle your citation.
Complete this form and mail it to the address above with your payment and a copy of your drivers license.
Contact the Municipal Court for the total amount due.

Eligibility Requirements: A defendant is eligible for deferred disposition if:

- 1. If the defendant is charge with: Speeding Greater Than 10% Above Limit, Disregard an Official Traffic Control Device, Ran Stop Sign, Ran Red Light, Change Lane When Unsafe, Drove Improved Shoulder, Fail to Stop at Stop Sign, Stopping in an Intersection, Prohibited Crossing of Property
2. the defendant provides proof of a valid driver's license (not restricted to Texas);
3. 18 years of age or older at the time of the offense
4. pays the court cost and special expense fee up front
5. the defendant is not currently on a deferral with the City of West Lake Hills
6. when making their request and not being timely the defendant, will be required to pay an additional \$30 to the special expense fee

A defendant is not eligible for deferred disposition online for a moving violation if:

- 1. the defendant is/was a holder of a commercial driver's license at the time of the offense;
2. the offense occurred in a construction or maintenance work zone with workers present;
3. the offense occurred in a school zone;
4. the defendant was involved in an accident resulting in property damage or personal injury;
5. the offense involves passing a school bus;
6. the offense involves failing to obey a school crossing guard; or
7. the offense involves speeding in excess of 25 mph or more over the posted limit or in excess of 70 mph

Prior to entering your plea of guilty or nolo contendere, you have the option to view all documents and evidence in your case, excluding those documents ordered withheld by a court of proper jurisdiction. By submitting this deferred request you waive your option to review the documents and evidence in your case.

By signing this form in the space provided below I hereby swear and affirm that the information provided below is correct and I have read over the eligibility requirements. I also waive my right to a trial by judge or jury and request deferred disposition and enter a plea. If an email is provided the court will return your paperwork electronically.

PLEA REQUIRED

I plead [ ] (GUILTY) or [ ] (NO CONTEST) to the offense. Check one.

DEFENDANT'S SIGNATURE X \_\_\_\_\_ DOB & DL #: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEFENDANT'S ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

West Lake Hills Municipal Court
911 Westlake Drive, West Lake Hills, Texas 78746

Phone: 512-327-1862
Email: court@westlakehills.gov

Website: www.westlakehills.gov

\*\*\*ACCEPTABLE METHODS OF PAYMENT\*\*\*
Cash (in person) - Money Order - Cashier's Check
THE COURT DOES NOT ACCEPT PERSONAL OR BUSINESS CHECKS
DO NOT SEND CASH IN THE MAIL